

How to Get Paid Guide for Quickline

Address to which invoice & statement should be sent

Quickline Communications Ltd
Riverbank
Little Kelk
Driffield
East Riding of Yorkshire
YO25 8HG

Email address to which invoices should be sent

accounts@quickline.co.uk

Purchase order requirements

All invoices should quote a valid purchase order number. Invoices that do not quote a valid purchase order will be returned to the supplier to resubmit the invoice with a correct purchase order.

Payment run dates in month

Payment runs take place monthly on the last working day of each month.

Date by which an invoice must normally be received and approved to be included in the next payment run

The 10th of the month following.

Contact details for invoice payment queries and statements

accounts@quickline.co.uk

How are disputed invoices dealt with?

All queries are referred to the requester who placed the order for the goods or services

Normal expected timescale for invoice approval from receipt

Upon receipt of goods or services

Is an e-invoicing system utilised?

Yes.